

Community Advocates, Inc.
Milwaukee Women's Center Division
OAWP Outreach & Community Case Manager
Older Abused Women's Program (OAWP)

Position Summary

Provides community outreach and education, case management in home visit settings, client intakes, and other program services as needed for the Older Abused Women's Program.

Responsibilities

1. Provide outreach, trainings, and presentations on abuse of older women to various service providers, the faith community, and other organizations that serve older women.
2. Provide intake, assessment, and ongoing case management to older abused women referred to the program for support. These responsibilities will be mainly the home visit form of case management, as opposed to in-shelter case management.
3. Develop individual service plans and goals based upon intake notes and client feedback. As part of case management, each client should develop a written Safety Plan; Provide referral resources to meet client needs.
4. Reach out to solicit and increase outreach and community education opportunities.
5. Assist the OAWP Program Coordinator in facilitating support groups.
6. As needed, answer Crisis Line calls or OAWP client calls.
7. Evaluate services provided, including presentations, trainings, groups, case management services and grants.
8. Participate in meetings held in the community to develop, improve and increase access to community resources and services to clients.
9. Work with the relevant Community Advocates employees to recruit and train volunteers for the program.
10. Track data for reports required by the agency and funding sources.

Qualifications

- B.A. in social work, human services, psychology, or other related field is required
- Demonstrated experience in case management delivery and coordination, as well as community outreach, are required
- Previous experience working with individuals and their families affected by multiple issues domestic violence, sexual abuse, substance abuse and mental health needs is required.
- Strong communication and presentation skills and a thorough knowledge of working with the older adults are strongly desired.
- Must be flexible, creative, and effective in an advocacy role

- Must have ability to work effectively with clients with diverse social, ethnic, cultural, economic, and religious backgrounds, as well as different sexual orientations.
- Must have a good driving record, a valid WI Driver's License, auto insurance, and the ability to travel throughout Milwaukee and surrounding areas.
- Demonstrated ability to work independently as well as with a team.
- Must pass a pre-employment drug test and background check.

Community Advocates compensation package includes health, life, short & long term disability insurance, employee-paid dental and vision; a 401(k) plan, Flexible Spending Accounts (dependent and medical) and generous paid time off. Salary range is \$34,500 - \$39,000.

Community Advocates, Inc. is committed to affirmative action, equal opportunity, and the diversity of its workforce.

To apply, please email your resume and cover letter to jobs@communityadvocates.net by Tuesday, September 3, 2019.