



COMMUNITY ADVOCATES
Where Meeting Basic Needs Inspires Hope

Homeless Outreach Specialist

Department: Homeless Outreach Services

Reports to: Homeless Outreach Program Manager

FLSA Status: Non-Exempt

Revision Date:

Travel Required (%):

Purpose:

The Homeless Outreach Specialist conducts outreach activities to persons who are experiencing homelessness and may be located in the following settings: encampments, on the street, places not meant for human habitation, meal programs and day centers. The Homeless Outreach Clinician focuses on serving homeless individuals with a serious mental illness or co-occurring substance use disability. The focus of this work is to connect clients with resources and services to assist them in stabilizing their homeless, mental health and primary health situations.

Duties and Responsibilities:

- Outreach individuals experiencing homelessness on the street and in places not meant for human habitation, encampments, day centers and meal programs.
- Interview, assess, counsel and provide resolution for clients in crisis situations involving social, emotional, financial, health or other problems.
- Conduct assessments and apply appropriate treatment modalities through evidence based practices, including trauma informed care, motivational interviewing and harm reduction.
- Work in collaboration with other team members and community providers to remove barriers to permanent housing: e.g., acquisition of identification, legal aid, benefits assistance, assistance in obtaining income (SSI/SSD), life skills acquisition.
- Develop plans of care to meet the needs of the client utilizing person-centered, strengths-based methods.
- Ability to work independently and successfully balance time in the community with clients with the documentation requirements of the program.
- Perform job duties on flexible schedule, including some early morning hours.
- Other duties as assigned.

Minimum Requirements/Qualifications:

- Bachelor's degree in Social Work, Psychology or related human service field, Master's degree preferred.
- Ability to work in diverse settings and provide culturally competent services.
- Ability to provide trauma informed services and utilize motivational interviewing and harm reduction principles.
- Excellent verbal and written communication skills.
- Knowledge of Microsoft Office software applications.
- Personal vehicle required, licensing and insurance required.
- Pre-employment drug screening and background check required

Preferred Candidates will possess one or more of the following:

- Fluency in Spanish, spoken and written.
- Two years of experience working with persons living with a serious mental illness and / or homelessness.

To apply, email jobs@communityadvocates.net with “Homeless Outreach Specialist” in the subject line. Applications will be reviewed on an ongoing basis.